

**Florida Chapter of The Wildlife Society  
Fall Business Meeting**

**St. Augustine Lighthouse and Museum  
St. Augustine, Florida  
October 11, 2011**

**Final**

Attendees: Erin Myers, Marsha Ward, Laramie Ferry, Kristee Booth, Adam Willcox, Stefanie Nagid, Keenan Adams, Maria Zondervan, Tim O'Meara, Larry Perrin, Monica Folk, Stephanie Weiss, Becky Bolt, Mark Ausley, Patrick Delaney, Brian Scheick, Lorne Malo, Paul Moler, Jodie Gless, Hugh Boyter, Steve Rockwood, Alex Kropp

Absent: Dale Gawlik, Arnold Brunell, Alan Alshouse, Stephen Harris

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
Call to Order	President-Elect <b>E. Myers</b> called meeting to order at 1:05 pm.	
Presentation	<b>A. Kropp</b> discussed the new FWC shorebird monitoring program and database, which includes new protocol and website: <a href="http://flshorebirdalliance.org/">http://flshorebirdalliance.org/</a> . He suggested coordinating with local partnership groups (info on website) and/or contacting Naomi Avisser (FWC statewide shorebird partnership coordinator, contact info on website). He will provide write-up for the FLTWS website/newsletter on program and monitoring needs.	<ul style="list-style-type: none"> <li>• <b>A. Kropp</b> to provide FSA info for website and/or newsletter.</li> </ul>
Reading of the Spring Minutes	<b>M. Ward</b> motioned to approve. <b>M. Zondervan</b> seconded.	<ul style="list-style-type: none"> <li>• Minutes approved.</li> </ul>
Report of Treasurer	<p><b>L. Ferry</b> provided Treasurer's Report (Addendum 1). There are still some meeting charges to be settled. She summarized our agreement for the National Bobwhite Technical Committee meeting (see summer 2011 meeting minutes), and we sold approximately \$100 of merchandise at booth. She will be attending the Southeastern Deer Study Group meeting in February in San Destin (they pay travel expenses). <b>L. Perrin</b> motioned to approve. <b>K. Booth</b> seconded.</p> <p><b>E. Myers</b> reported that new merchandise purchased, and we need volunteers on site for meetings - lots of work. Contact <b>E. Myers</b> or <b>L. Ferry</b> if interested in helping out.</p>	<ul style="list-style-type: none"> <li>• Treasurer's Report approved.</li> <li>• All – contact <b>E. Myers</b> or <b>L. Ferry</b> if interested in volunteering at meeting booths.</li> </ul>
Report of Committees		
Audit	<b>E. Myers</b> reported for <b>A. Alshouse</b> that audit completed 10/8/2011 and no discrepancies found.	
Awards	<p><b>T. O'Meara</b> will send out solicitations soon for nominations, which will be due by Dec 1.</p> <p><b>T. O'Meara</b> on Citizen Conservation Award issue that</p>	<ul style="list-style-type: none"> <li>• <b>P. Delaney</b> will create FLTWS email addresses for Board members for</li> </ul>

	<p>caused concern for FWC as an agency (FWC email address was used for contact information regarding the award): result was FWC to develop policy to provide guidance to staff with regards to employee participation in professional organizations. The policy has been drafted (supportive policy, listed benefits, and advises FWC employees to be cautious in use of their FWC contact information where it could possibly be misconstrued), submitted to Nick Wiley (FWC Executive Director), and is currently waiting on a response.</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• Advisable to change any FWC emails on our FLTWS website (or anything that goes to public). All agreed Board members should have FLTWS email addresses.</li> </ul>	<p>website and other appropriate uses.</p>
<p>Certification</p>	<p>Nothing to report.</p>	
<p>Conservation</p>	<p><b>B. Bolt</b> reported that FLTWS turned in a good review on the State Wildlife Action Plan, and we are currently working on the Everglades Headwaters Refuge Environmental Assessment and Land Protection Plan. She requested additional help – comments due Oct 17.</p> <p><b>B. Bolt</b> presented on the general document review process and expectations for reviewers. Anyone can request that we review, but turnaround time matters and we have to pick our battles. Reviewer expectations include: firm commitment, follow-through, and to only comment on what you are qualified for. Reviewers remain anonymous.</p> <p><b>E. Myers</b> stated that at winter board meeting we will try to set up criteria on deciding to comment – provide any thoughts/considerations to her.</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• <b>S. Nagid</b> – can we measure effectiveness of our commenting? <b>B. Bolt</b> pointed out that NEPA comments only have to be addressed.</li> <li>• How far should we go with certain issues? <b>B. Scheick</b> – should we go to Commission meetings on certain issues? If it's important to us we should track issues.</li> <li>• <b>S. Nagid</b> asks that winter board meeting discussion include member process to ask FLTWS to comment/be involved on issues.</li> <li>• Should we have a separate page on our website for conservation?</li> <li>• An issue has to be assessed as important since there are so many public meetings, issues, etc.</li> <li>• Another consideration is that some agency employees may not be able to stand up and</li> </ul>	<ul style="list-style-type: none"> <li>• Work towards Conservation page on website for commenting.</li> <li>• All – provide any thoughts/considerations on deciding to comment or not to <b>E. Myers</b> prior to winter board meeting.</li> </ul>

	<p>speaking at public meeting – may need advocate.</p>	
Education & Information	<p><b>J. Gless</b> reported that the newsletter will be sent out in October, and information of interest to members continues to be sent to <b>M. Milleson</b> and <b>P. Delaney</b> for posting on website.</p> <p>Facebook has 166 followers. News/information/etc. continue to be posted.</p>	<ul style="list-style-type: none"> <li>• Newsletter to be sent out in October by <b>J. Gless</b>.</li> </ul>
Fundraising	<p><b>L. Perrin</b> and <b>M. Ausley</b> reported that fundraising for upcoming spring conference will kick off in January/February, and they are always looking for new fundraising committee members.</p> <p><b>J. Gless</b> mentioned perhaps contacting potential sponsors at end of year (leftover money) instead of waiting for January/February. <b>L. Perrin</b> pointed out that fiscal years vary between groups.</p>	<ul style="list-style-type: none"> <li>• All – encourage volunteers to join fundraising committee.</li> </ul>
Membership	<p><b>B. Scheick</b> reported 199 members for 2011 (last year 222). The membership list is on FLTWS sharepoint site, and he has a new volunteer to help update/edit the list as needed. Membership contact updates can go to <b>B. Scheick</b> or you can update yourself on sharepoint site.</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• Survey for membership expertise? <b>B. Bolt</b> stated that it may not be worth doing a survey just for that.</li> </ul>	
Nominations and Elections	<p><b>S. Rockwood</b> reported that the next election will be January/February 2013, and this time next year he will be looking for volunteers.</p>	
Scholarship	<p><b>E. Myers</b> reported for <b>H. Ober</b>: advertising has begun for undergraduate student scholarship (deadline December 1):</p> <p><i>“The Florida Chapter of The Wildlife Society, in conjunction with the Florida Wildlife Federation, is sponsoring a scholarship for undergraduate students who will be Juniors or Seniors during the 2011-2012 academic year. One \$2,000 scholarship will be awarded this year.</i></p> <p><i>To be eligible for this scholarship, the student must have a cumulative GPA of 2.5 or greater and be supportive of the Mission of TWS. The student must also be currently enrolled in a 4-year college or university in Florida and interested in pursuing a career in wildlife ecology and/or management. Recipients will be selected on the basis of financial need, extracurricular activities, demonstrated leadership, professional potential, and the goals as stated in the student’s letter.”</i></p> <p>Florida Wildlife Federation contributed \$250 to the scholarship fund.</p>	
Student Chapter	<p><b>A. Willcox</b> reported that he recently met with <b>S. Harris</b>, and that he will be speaking at the upcoming UFTWS Student Chapter meeting (focus will be on getting students more involved with FLTWS). If anyone has ideas on getting students more involved, please let him</p>	

	know. The spring conference location should be good for student attendance.	
Program Committee	<p><b>S. Nagid</b> reported:</p> <p>--Spring Conference 2012: joint conference with Florida Exotic Pest Plant Council (FLEPPC), April 16-19, 2012, at the Ocala Hilton (nice location with large rustic natural area behind hotel). The agenda focuses on one integrated conference, not two side by side meetings, and the theme is "Invasion of the Habitat Snatchers, Part II Wildlife Invades". Planning a "Beast Feast" in combination with the FLEPPC concert – donations for Beast Feast needed (deer, gator, fish, turkey, invasive wildlife – anything edible). The hotel chef will prepare. Donated meat should be frozen. Should have a signed venue contract very soon, and she will be attending FLEPPC fall board meeting to continue to finalize details.</p> <p>--New Program Committee Chair: <b>S. Nagid</b> will be out of country July-September 2012, and will not be renewing as committee chair. Call for volunteer to shadow her Spring Meeting and be new program committee chair. Pointed out all responsibility isn't on chair (President-Elect helps).</p> <p><b>E. Myers</b> presented Florida map divided into regions that will facilitate moving spring and fall meetings in a systematic way around the state (Addendum 2).</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• Keys as region: would be for fall meeting only most likely. Last time poor attendance.</li> <li>• Good to move around state and focus on smaller locations (better discounts/deals).</li> <li>• Spring conference attendance: FLEPPC usually has 200 attendees, we hope for 150 (80% occupancy of hotel). Registration costs will likely be a little higher than normal, but will be a flat rate and include everything. Will be student rates and two student rooms (one male and one female).</li> <li>• Sponsors: <b>L. Perrin</b> asked how this will work. <b>E. Myers</b> and <b>S. Nagid</b> will work out details such as this with FLEPPC during conference call later in October.</li> <li>• There will be a written agreement between FLTWS and FLEPPC prior to spring conference. Also, <b>S. Nagid</b> provides meeting minutes after each FLTWS/FLEPPC planning meeting to ensure no confusion.</li> <li>• <b>S. Nagid</b> clarified that the program design is donated, but that we pay printing costs.</li> </ul>	<ul style="list-style-type: none"> <li>• Beast Feast meat donations needed from all – contact <b>S. Nagid</b> to coordinate.</li> <li>• Call for new program committee chair – contact <b>S. Nagid</b>.</li> <li>• <b>S. Nagid</b> to provide save the date info for website and Facebook by November 7.</li> <li>• <b>S. Nagid</b> to finalize venue contract and details with FLEPPC at their upcoming board meeting.</li> </ul>
Website	<b>P. Delaney</b> reported:	<ul style="list-style-type: none"> <li>• <b>P. Delaney</b> to create</li> </ul>

	<p>--National Bobwhite Technical Committee meeting: Meeting over and was a success. Chuck McKelvy (FWC/FLTWS) was extremely happy with the support from FLTWS.</p> <p>--Southeastern Deer Study Group meeting: webpage and registration page created for the meeting (<a href="http://www.fltws.org/SEDSG2012.php">http://www.fltws.org/SEDSG2012.php</a>). Cory Morea (FWC) is the main contact, and we have worked out a system to be more time efficient (initially taking up a lot of time). Their registration is open and 4 people have registered so far. Also set up a donation page for them: <a href="http://store.fltws.org/DONATE.ASP">http://store.fltws.org/DONATE.ASP</a>.</p> <p>--Adobe Contribute: <b>M. Milleson</b> and <b>E. Tillman</b> both have this and the capability to make edits and post content to the website. <b>M. Milleson</b> doing a great job of processing most of the website requests. This has helped committee greatly.</p> <p>--Merchant Services and Online Store: creating a protocol for this soon to help spread the duties among other members of the website committee and the Treasurer. The merchant services and store information has been switched to <b>L. Ferry's</b> name (difficult task, but hopefully should be easier in the future). Name should always be current Treasurer.</p> <p>--Member's only area: is possible, and we should be able to do it without purchasing additional software. Discuss more at winter board meeting and decide on continuing.</p> <p>--Online sponsorship: Sponsor's may want to have logo on website – let <b>P. Delaney</b> know if anyone interested in providing money to have logo on website. He will look into having a counter on website, and what the website visit statistics are, and bring info to spring meeting. Boggy Creek Airboat Rides is currently a 6 month online sponsor and their 6 months is up. Will contact them to see if they would like to continue their sponsorship.</p>	<p>a merchant services and online store protocol within 2 weeks.</p> <ul style="list-style-type: none"> <li>• Discuss member's only area at winter board meeting.</li> <li>• <b>P. Delaney</b> to look into website counter and website visit statistics, and present information at spring meeting.</li> </ul>
Old Business	None.	
New Business	<p><u>CERTIFICATION NEEDS AND WILDLIFE PROFESSIONAL SURVEYS</u></p> <p>--<b>A. Willcox</b> reported that the survey will look at participation in FLTWS, and what can we provide. The survey will be not just for members, but wildlife professionals in Florida. The goal is to find out what prevents their membership or participation in spring conference, and maybe we can change our approach to marketing. He will develop survey and email list this winter/spring, and have a plan at the next spring meeting.</p> <p>--<b>E. Myers</b> mentioned that a lot of wildlife professionals don't even know we exist – we need to get our name and information out there. If anyone has ideas on</p>	<ul style="list-style-type: none"> <li>• <b>A. Willcox</b> to provide plan for survey at spring conference.</li> <li>• All – provide ideas on outreach for spring conference to <b>E. Myers</b>.</li> <li>• FLTWS to provide \$500 in support of March 2012 Southeastern Wildlife Student Conclave banquet.</li> </ul>

outreach for spring conference, let her know.

Southeastern Wildlife Student Conclave March 2012

--University of Tennessee will be hosting, and they expect ~400 students from 22 universities. They are asking each of the state chapters to contribute \$500 to help sponsor the closing banquet dinner (they expect total cost to be ~\$6,000). **B. Bolt** motion to support. **S. Nagid** seconded. **L. Ferry** noted her support.

Private Landowner Prescribed Fire for Wildlife Class 2012

--E. Myers discussed this new course (separate and in addition to current Prescribed Fire for Wildlife Course) that is a two day training collaboration between FWC and UF/IFAS extension, February 28-29, 2012.

--Should FLTWS do registration and payment? Estimate 30 students at \$65/each, FLTWS overhead \$550.

Discussion:

- **L. Perrin** asked if we expect this to be profitable, and **E. Myers** responded that we do. All we would be doing is processing online registrations and paying checks to anyone necessary.
- **S. Nagid** asked if there are minimum registration numbers and how do they ensure that students are private landowners only? Would cancellation of course affect us? **E. Myers** clarified that they are doing the marketing, there is still the agency course, and that most of the budget can be decided after the students sign-up.
- Should FLTWS support meetings? Do we need to create a way to make money (didn't make a profit from the Bobwhite meeting)? It was noted that we do have a booth and get our name out there.
- **P. Delaney** and **L. Ferry** to provide estimate of their time spent on meetings to **A. Brunell**. Meetings are too time consuming not to be of benefit. Should we consider a flat fee or percentage? Our logo on their websites? We haven't seen an increase in membership.
- An agreement/contract should be developed and used for all meetings FLTWS is involved in. Do we need a subcommittee? **E. Myers** to follow up with **A. Brunell**.
- Merchandise should possibly be hand selected dependent on meeting group.
- All in favor of FLTWS supporting course.

EVENTS

--**E. Myers** reported that we will have exhibits at the

- FLTWS to support Private Landowner Prescribed Fire for Wildlife Class in 2012 (online registrations and checks).
- **L. Ferry** and **P. Delaney** to summarize time spent on outside meetings and provide to **A. Brunell**.
- **E. Myers** and **A. Brunell** to follow up regarding development of agreement/contract to use when FLTWS supports other meetings.
- All – volunteers needed to help out at booths at upcoming events. Contact **E. Myers** or **S. Nagid**.

	<p>Florida Panther Festival October 2011, Pelican Island Wildlife Festival March 2012, and Sandhill Crane Festival January 2012. <b>S. Nagid</b> attending Sandhill Crane Festival (Gainesville), and <b>A. Willcox</b> volunteered to help.</p> <p>--Need additional volunteers – contact <b>E. Myers</b> or <b>S. Nagid</b>.</p> <p><u>MISCELLANEOUS ITEMS</u></p> <ul style="list-style-type: none"> <li>• <u>Everglades Headwaters Refuge: K. Adams</u> (USFWS/FLTWS member) presented on this topic. Program is voluntary program only, not regulatory. Conservation footprint 150,000 acres, and is primarily a conservation easement program that will complement existing conservation programs. Currently there are the Environmental Assessment (EA) and Draft Land Acquisition Plan documents. Alternative C is selected in EA – outlines 150,000 acres, 100,000 in easements, and priority habitats, connectivity, water quality. There will be no wilderness designation, and there is the potential to make fee title areas WMAs. No condemnation. The money is not from taxes, but from Land and Water Conservation Fund (not taxes). Program should provide many economic benefits to local economy.</li> </ul>	
Adjourn	Meeting adjourned at 4:26 pm by <b>E. Myers</b> .	

Addendum 1. Treasurer's Report.

**THE WILDLIFE SOCIETY  
FLORIDA CHAPTER  
SEPTEMBER 21, 2011  
TREASURER'S REPORT**

**SECTION I. GENERAL SUMMARY (10/18/10-9/21/11)**

Balance as of 9/21/11	\$65,914.95
Balance as of 10/18/10	\$43,820.07
Net Change	(+) \$22,094.88

Net Change After NBTC and SEDSG Adjustments (Sections IV and V)  
\$22,094.88 - \$6,507.59 (NBTC funds) - \$12,756.63 (SEDSG funds)      (+) \$ 2,830.66

**Allocation of Assets**

Checking Accounts	\$43,356.85
Morgan Stanley Endowment Fund as of 9/21/2011	\$22,424.10
Petty Cash	\$ 134.00
TOTAL	\$65,914.95

**SECTION II. 2011 SPRING MEETING SUMMARY**

*Expenses:*

Program Printing	\$ 266.91
Meeting Facilities and catering	\$ 5,809.76
Awards (Plaques)	\$ 126.48
AV needs	\$ 268.80
Parking	\$ 70.05
Total	\$ 6,542.00

*Other Associated Expenses:*

Membership Drive Award	\$ 200.00
Student Scholarship + Student Paper Award	\$ 2,100.00
Approximate credit card fees	~\$ 200.00*
	\$ 2,500.00

\*Estimate based on 3.99% transaction fee for credit cards processed.

Expenses Total      \$ 9,042.00

*Income:*

Registration	\$ 6,100.00 (54 registrants)
Sponsorship	\$ 3,950.00
Merchandise sales	\$ 141.00
Raffle	\$ 510.00
Silent Auction	\$ 310.00
Scholarship FWF	\$ 250.00
Total	\$11,261.00
<b>NET GAIN</b>	<b>\$ 2,219.00</b>

**SECTION III. PRESCRIBED FIRE COURSE 2011**

*Expenses:*

Meeting Facilities and Catering	\$ 980.00
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**Banking Summary**  
10/18/2010 through 9/21/2011

Category Description	10/18/2010- 9/21/2011
<b>INCOME</b>	
Donation	-300.00
Fall Meeting 10 Registration	304.56
Fall Meeting 11 Income	260.00
FLEPPC	285.37
Membership Dues	4,170.00
Merchandise Sales	2,222.50
NBTC Meeting Income	32,563.00
Prescribed Fire Course	3,915.00
Reimbursement	301.28
Scholarship Sponsor	250.00
SEDSG Meeting Income	14,931.63
Spring Conf 11 Income	10,870.00
<b>TOTAL INCOME</b>	<b>69,773.34</b>
<b>EXPENSES</b>	
Computer	65.00
Contributions	100.00
Corporate status	71.25
Credit Card Fees	1,302.67
Debit Fee	89.26
Fall Meeting 10 Expenses	859.64
Fire Course Expense	2,280.00
FNPS	110.00
Membership Drive	200.00
Merchandise Exp	
Other Merchandise Exp	2,903.02
<b>TOTAL Merchandise Exp</b>	<b>2,903.02</b>
Merchant Services Fees	970.81
NBTC Meeting Expense	25,342.04
Outreach	50.00
Overhead	
Bank Fee	76.52
Postage	113.13
Other Overhead	269.00
<b>TOTAL Overhead</b>	<b>458.65</b>
SEDSG Expense	2,000.00
Spring Conf 11 Expense	6,541.90
Student Scholarship	2,200.00
Web Services	478.61
<b>TOTAL EXPENSES</b>	<b>46,022.85</b>
<b>OVERALL TOTAL</b>	<b>23,750.49</b>

### Florida map with FLTWS meeting regions

