

**Florida Chapter of The Wildlife Society**

**Summer Executive Board Meeting**

**Crystal River National Wildlife Refuge**

**Crystal River, Florida**

**July 15, 2014**

**FINAL Minutes**

Attendees: Erin Myers, Stefanie Nagid, Becky Bolt, Holly Ober, Patrick Delaney and Laramé Ferry

Absent: Dale Gawlik and Kristee Booth

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
Call to Order	President <b>E. Myers</b> called meeting to order at 12:37pm.	
Reading of the Minutes	<b>S. Nagid</b> moved to approve the winter 2014 minutes. <b>P. Delaney</b> seconded. Motion approved.	<ul style="list-style-type: none"><li>• Winter 2014 minutes approved.</li></ul>
Report of Treasurer	No report from <b>K. Booth</b> .  -- <b>K. Booth</b> has stepped down as Treasurer. <b>E. Myers</b> and <b>L. Ferry</b> are going to take over until a new Treasurer is found or elected. --Discussed hiring an accountant to review our books and keep track of our finances and/or have a discussion with a financial advisor. <b>L. Ferry</b> and <b>E. Myers</b> will talk about FLTWS' needs and determine the best way to proceed. <b>B. Bolt</b> offered to take FLTWS needs to her financial advisor to get an idea of services offered and costs.	<ul style="list-style-type: none"><li>• <b>L. Ferry</b> and <b>E. Myers</b> to work on updated treasurers report and email it to <b>S.Nagid</b>.</li><li>• <b>B. Bolt</b> to investigate service and cost options from her financial advisor.</li></ul>
Report of Committees		
Audit	No report from <b>A. Alshouse</b> .  -- <b>A. Alshouse</b> stepped down and <b>M. Zondervan</b> is new committee chair.	
Awards	No report from <b>T. O'Meara</b> .  --Discussion ensued regarding the new awards as per the spring 2014 meeting notes. Need to send out quarterly awards reminder to the listserve with list of all awards. Awards will now include Outstanding Educator ( <b>E. Myers</b> ), Best New Professional ( <b>P. Delaney</b> ), Best NGO ( <b>L. Ferry</b> ) and Women in Wildlife ( <b>H. Ober</b> ). Brief descriptions will be written by those designated and emailed to <b>B. Bolt</b> by September 2 <sup>nd</sup> .	<ul style="list-style-type: none"><li>• <b>E. Myers, P. Delaney, L. Ferry</b> and <b>H. Ober</b> will write new awards descriptions and email them to <b>B. Bolt</b> by September 2<sup>nd</sup>.</li><li>• <b>B. Bolt</b> will email descriptions and request to <b>T.</b></li></ul>

	<p><b>B. Bolt</b> will send email to <b>T. O’Meara</b> to request he send a listserv blast and put the listing on the website.</p>	<p><b>O’Meara</b> by September 15<sup>th</sup>.</p> <ul style="list-style-type: none"> <li>• <b>T. O’Meara</b> will send quarterly awards reminder notice to the listserv starting October 1<sup>st</sup>.</li> </ul>
Certification	<p>No report from <b>B. Guiliano</b>.</p> <p>--<b>E. Myers</b> asked <b>P. Delaney</b> to take this on to do a listserv blast and be there if folks have questions. <b>E. Myers</b> will contact <b>B. Guiliano</b> to find out if he wants to remain committee chair.</p>	<ul style="list-style-type: none"> <li>• <b>E. Myers</b> will contact <b>B. Guiliano</b> to find out if he wants to remain the committee chair.</li> </ul>
Conservation	<p><b>B. Bolt</b> reported:</p> <p>--No issues have been brought up since the last meeting.</p> <p>--<b>B. Bolt</b> and <b>D. Gawlik</b> have been working on the conservation strategy survey to membership. She stated that we need to find a better way to get information to the committee, the current situation is just not happening. Discussion ensued. We need to be more proactive instead of just reactive.</p> <p>--<b>S. Nagid</b> brought up 2 issues that we could investigate more to be proactive about: fracking (inland and offshore) and port deepening on the east coast.</p> <p>--<b>B. Bolt</b> would like someone to look at the Federal Register regularly to find issues as they come up. She will ask National and FWF if they already have some efficient way of tracking the Register that we could use. <b>E. Myers</b> will Google the Federal Register to see if it can be searched using key words, etc.</p> <p>--<b>B. Bolt</b> will send an email to <b>L. Calle</b> regarding status of conservation tool.</p>	<ul style="list-style-type: none"> <li>• <b>B. Bolt</b> will email <b>L. Calle</b> regarding the status of the conservation tool.</li> <li>• <b>B. Bolt</b> and <b>E. Myers</b> to investigate the Federal Registry search and tracking.</li> </ul>
Education & Information	<p>No report from <b>J. Gless</b>.</p>	
Finance	<p><b>K. Booth</b> reported via email that she could not get the group to agree on a day/time to meet and no meeting has taken place yet.</p> <p>--Since <b>K. Booth</b> has stepped down as Treasurer, <b>E. Myers</b> will take over as committee chair. <b>E. Myers</b> and <b>L. Ferry</b> will discuss the committee tasks and try to move the committee forward by the winter 2015 board meeting.</p> <p>--Discussion about an executive director ensued. It</p>	<ul style="list-style-type: none"> <li>• <b>E. Myers</b> and <b>L. Ferry</b> to coordinate a committee meeting prior to the winter 2015 board meeting.</li> <li>• <b>E. Myers</b> and <b>B. Bolt</b> to review the strategic plan and bylaws and discuss a spring 2015 strategic</li> </ul>

	<p>was recommended to talk to a financial advisor on how to improve our investments so we can eventually hire an ED.</p> <p>--Discussion ensued about having a strategic plan workshop at the spring 2015 meeting. <b>E. Myers</b> and <b>B. Bolt</b> will review the strategic plan and bylaws before the winter 2015 board meeting and bring information back to the board to plan for a workshop at the spring 2015 meeting.</p>	<p>plan workshop at the winter 2015 board meeting.</p>
Fundraising	No report from <b>M. Ausley</b> .	
Membership	<p><b>P. Brouse</b> reported via email:</p> <p>--The latest number was 179 members.</p> <p>--Updated info from National is still a little behind, so we may have a few more coming in.</p> <p>--<b>E. Myers</b> to follow up with <b>P. Brouse</b> on updated list and how many free memberships stuck with the chapter.</p> <p>--<b>B. Bolt</b> recommended doing a summary of what the chapter does at the awards banquet and add a "Did You Know..." section on the website that would tell folks what the membership has done over the year (i.e. # of presentations, # outreach events, etc...) for when they mention they are with FLTWS. <b>S. Nagid</b> offered to keep a spreadsheet and send a quarterly reminder via email to ask for information.</p>	<ul style="list-style-type: none"> <li>• <b>E. Myers</b> to follow up with <b>P. Brouse</b> on updated membership list.</li> <li>• <b>S. Nagid</b> to create spreadsheet to track membership outreach information.</li> </ul>
Nominations and Elections	<p>No report from <b>S. Rockwood</b>.</p> <p>--<b>E. Myers</b> asked for folks to think of people for the positions and let <b>S. Rockwood</b> know.</p>	
Scholarship	<p><b>H. Ober</b> reported that she has stepped down and <b>S. Nagid</b> is new committee chair.</p> <p>--<b>S. Nagid</b> asked how much money we can afford to spend for the 2 scholarships. Discussion ensued. <b>B. Bolt</b> motioned to provide \$2,000 for the undergrad and \$3,000 for the grad scholarships. <b>P. Delaney</b> seconded. Motion approved.</p> <p>--<b>H. Ober</b> pointed out that it would be good to have a student/professional mixer. Discussion ensued. <b>H. Ober</b> suggested that we rename the UF Alumni social to make it obvious it's for students and professionals. Group agreed and will do so at the spring 2015 meeting.</p> <p>--<b>P. Delaney</b> recommended having the students give out drink tickets that professionals need to talk to them for 1 minute before getting it (students would need to have a colored name tag). Discussion ensued.</p>	<ul style="list-style-type: none"> <li>• Motion approved to provide \$2,000 for undergraduate and \$3,000 for graduate scholarships this year.</li> <li>• Program committee to discuss spring conference socials and how to integrate students and professionals better.</li> </ul>

	<p>Program committee will discuss further.</p> <p>--<b>P. Delaney</b> recommended doing a quiz bowl. Discussion ensued. Group recommendation to have a trivia night at the mixer social where each team has to have at least 1 student. Program committee to discuss further.</p> <p>--<b>E. Myers</b> stated she would bring up the potential to increase the number and/or the amount of scholarships and/or student awards at the conference dependent upon financial review at the winter 2015 board meeting.</p>	
Student Chapter	<p><b>E. Christianson</b> reported:</p> <p>--How can we get students involved at the black bear festival or other festivals?</p> <p>--<b>E. Myers</b> is going to look into the panther festival and <b>P. Delaney</b> is going to ask <b>K. Mader</b> about handling the bear festival. This information will be reported back to <b>E. Christianson</b> to see if any students can assist.</p>	<ul style="list-style-type: none"> <li>• <b>P. Delaney</b> to ask <b>K. Mader</b> to attend the black bear festival.</li> <li>• <b>E. Myers</b> to report festival information back to student chapter and request tabling assistance.</li> </ul>
Program Committee	<p><b>S. Nagid</b> reported that she has stepped down as committee chair, but will consider remaining the chair if FLTWS will hire a contractor to do the planning.</p> <p>--<b>E. Myers</b> reported the spring meeting went well.</p> <p>--<b>S. Nagid</b> reported expenses/income from <b>K. Booth's</b> spreadsheet.</p> <p>--<b>E. Myers</b> reported the following for upcoming meetings:</p> <ul style="list-style-type: none"> <li>➤ Fall 2014 – have business meeting during SEAFWA conference with no workshop.</li> <li>➤ Spring 2015 – <b>S. Nagid</b> to contact MPG for quote on conference planning and have it in Tallahassee.</li> <li>➤ Fall 2015 – <b>B. Bolt</b> to investigate doing a fall meeting with the gopher tortoise council.</li> <li>➤ Spring 2016 – Jacksonville w/GA TWS (?).</li> <li>➤ Fall 2017 – National conference in Tampa in conjunction with American Fisheries Society. <b>E. Myers</b> to follow up with AFS folks to find out what is expected of us for conference planning.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>S. Nagid</b> to obtain quote for conference planning from MPG.</li> <li>• <b>B. Bolt</b> to investigate possibility of joint conference with the gopher tortoise council in fall 2015.</li> <li>• <b>E. Myers</b> to contact AFS representative and determine FLTWS' role in fall 2017 joint national conference.</li> </ul>
Website	<p><b>M. Milleson</b> reported via email:</p> <p>--FLTWS should purchase a laptop (\$800), two laser pointers/slide advancers(\$95), a projector (\$400) and misc. storage items.</p>	<ul style="list-style-type: none"> <li>• Motion approved to purchase 1 laptop, 2 pointers, 1 projector, MS Office and misc. storage items.</li> </ul>

	-- <b>B. Bolt</b> motioned to buy 1 laptop, 2 pointers, 1 projector, MS Office and misc. storage items. <b>S. Nagid</b> seconded. Motion approved.	
Old Business	<p><u>Budget and Finance Discussion:</u>  --<b>E. Myers</b> tabled this discussion until the winter 2015 meeting. See additional notes in the Finance committee section.</p> <p><u>Archiving:</u>  --<b>L. Ferry</b> is going to take home all the boxes that need archiving and obtain estimate from Surefire Preservation and get all the old documents archived.</p>	<ul style="list-style-type: none"> <li>• <b>L. Ferry</b> to coordinate with Surefire Preservation to digitally archive all the old paper documents.</li> </ul>
New Business	<p><u>Outdoor Events:</u>  --October 11, 2014: Florida Black Bear and Wildlife Conservation Festival in Umatilla – <b>K. Mader</b>  --November 15, 2014: Florida Panther Festival in Naples – <b>E. Myers</b>  --January 21-26, 2015: Space Coast Birding and Wildlife Festival in Titusville – <b>TBD</b>  --February 8, 2015: Scrub Jay Festival in Volusia County – <b>M. Zondervan</b>  --March 14, 2015: Pelican Island Festival at Pelican Island NWR – <b>TBD</b> (this is a second choice if the space coast festival doesn't work out)</p> <p>--The Space Coast festival is the preferred event, however there may be an issue with getting a table. <b>B. Bolt</b> to find out about table and day/time availability. If we can't get a table at the space coast festival, then we will table the pelican island festival instead.</p>	<ul style="list-style-type: none"> <li>• <b>B. Bolt</b> to investigate tabling opportunity at the Space Coast Birding and Wildlife Festival.</li> </ul>
Adjourn	Meeting adjourned at 3:36pm.	

Treasurers Report

No report at this time.