

Florida Chapter of The Wildlife Society

Winter Executive Board Meeting

Merritt Island National Wildlife Refuge

Titusville, Florida

February 13, 2014

Final Minutes

Attendees: Erin Myers, Kristee Booth, Stefanie Nagid, Becky Bolt, Holly Ober, Patrick Delaney, Mike Milleson (on phone), Dale Gawlik (on phone)

Absent: Laramie Ferry, Lauren Watine

Topic	Discussion	Action
Call to Order	President E. Myers called meeting to order at 10:21am.	
Reading of the Minutes	B. Bolt moved to approve the summer 2013 minutes. P. Delaney seconded. Motion approved.	<ul style="list-style-type: none">• Summer 2013 minutes approved.
Report of Treasurer	<p>K. Booth stated she and L. Ferry did not have a chance to work on the most recent version yet. K. Booth reported balances of \$30,956 in the bank account, \$29,196 in investments and \$119 in cash.</p> <p><u>Discussion:</u> --E. Myers and K. Booth discussed expenses since last meeting. --Wait to vote on Treasurers report via email when we receive it. --H. Ober suggested that we have an award for the top student poster (\$100). B. Bolt moved to have a student poster award for \$100. H. Ober seconded the motion. Motion was approved.</p>	<ul style="list-style-type: none">• K. Booth and L. Ferry to complete the Treasurers report and provide to E. Myers and S. Nagid via email.• Motion approved to provide a \$100 student poster award at Spring 2014 conference.
Report of Committees		
Audit	A. Alshouse reported via email: --There were no discrepancies in the financial documents from 1/1/13 through 2/9/14.	
Awards	T. O'Meara reported via email: --Citizen Conservation Award 2013: Marty Main nominated The Friends of Thornby, recognizing the successful grassroots efforts of local citizens to conserve the "Thornby" area on Lake Monroe from development. B. Bolt moved to accept The Friends of Thornby for the 2013 Citizen Conservation Award. P. Delaney seconded. Motion approved.	<ul style="list-style-type: none">• Motion approved to award the 2013 Citizen Conservation Award to The Friends of Thornby.

	<p>--No nominees for the Paul Moler award. --No nominees for the Herb Kale award.</p>	
Certification	<p>No report from B. Giuliano. --E. Myers asked P. Delaney to give a brief update on continuing education credits for certified biologists that could be offered at the Spring Conference. This year's conference should be able to offer CEUs for both certified herbicide applicators as well as certified biologists.</p>	
Conservation	<p>B. Bolt reported: --Proposal by Space Florida to develop 200 acres of MINWR to develop launch pads on the north side of the refuge. --Draft springs protection bill info sent via email to B. Bolt from L. Perrin. L. Perrin wants to get involved with this, but wants direction from the Board. L. Perrin coordinating the effort with H. Boyter, J. Exum and D. Gawlik. L. Perrin to work on it and draft a letter to provide to B. Bolt for final approval. --Suggested the chapter have subject specific representatives that keep an eye on a specific topic and bring info back to the Board as needed. B. Bolt and D. Gawlik to discuss further at the spring meeting and possibly add to the Conservation Strategy. --B. Bolt provided info to M. Milleson to add to the conservation section of the website. To discuss further at the spring conference during the conservation strategy session.</p> <p><i>February 14, 2014 Update: Audubon is already involved in launch pad issue and has testified in opposition to the proposal from Space Florida.</i></p>	<ul style="list-style-type: none"> • B. Bolt and S. Nagid to discuss a letter from Audubon Florida to oppose the launch pad development on MINWR (see 2/14/14 update notes). • L. Perrin to coordinate response on the draft spring protection bill. • B. Bolt and D. Gawlik to discuss SMEs at the spring conference. • M. Milleson to update the conservation section of the website.
Education & Information	<p>J. Gless reported via email: --She received the President's letter this past week and will be sending out a Winter Newsletter soon, which will also include the Spring Conference information.</p>	
Finance	<p>K. Booth reported: --Committee includes K. Booth, S. Rockwood, J. Exum, L. Ferry, L. Perrin and H. Boyter. --Email was sent to get together, but only L. Perrin emailed his thoughts. Strategic plan needs to be reviewed and updated, L. Perrin pointed out some discrepancies. --E. Myers recommended that this committee focus more on a 1 year strategic budget (i.e. how much we should spend on merchandise, tabling other events,</p>	<ul style="list-style-type: none"> • K. Booth to go back to group and discuss a 1-year annual budget for discussion at the winter 2015 Board meeting.

	outreach and networking, track expenses, donations and income, etc...).	
Fundraising	<p>M. Ausley reported via email: --The fundraising committee is working on securing sponsors and donations for the Spring Conference. Request letters have gone out to past and potential sponsors. --To date, we have secured 2 sponsorships and received several donations for the silent auction. --Will be contacting the FLEPC fundraising chair this week to coordinate efforts. --P. Delaney reported he is in contact with a Yeti cooler donation. --E. Myers reported FLEPPC has a paddleboard donation.</p>	
Membership	<p>P. Brouse reported via email: --The 2013 membership has continued to increase since the 2013 spring conference from 186 to 216 members. --Total year memberships in previous years were: 2009-211, 2010-222, 2011-222, 2012-184, 2013-176. --There is a large lag time in receiving updated membership lists from National. We just received July-September 2013. He will continue to work on rectifying this issue. --Discussion by Board to ask P. Brouse to contact Katie at National to get the current list before sending out any more renewal emails. Also, request to make a list to post on the web that states the member name, date of last paid, and current or past due status.</p>	<ul style="list-style-type: none"> • E. Myers to follow up with P. Brouse to contact National to get updated list of current active FL memberships and coordinate membership updates better. • P. Brouse to create list of member names, date of last paid, and current or past due status to put online.
Nominations and Elections	No report from S. Rockwood	
Scholarship	<p>H. Ober reported: --There were 17 applications this year for the undergraduate student scholarship. --There were 13 applications this year for the graduate student scholarship. --Undergrad scholarship will be awarded to Sam Baraoidan (\$2,000). --The top 5 undergrad applicants will receive a free membership to TWS National. --Graduate scholarship will be awarded to Dan Greene (\$2,000).</p>	<ul style="list-style-type: none"> • E. Myers to contact Dan Greene regarding a website species spotlight on fox squirrels.
Student Chapter	<p>No report from L. Watine --E. Myers discussed the student mentoring</p>	<ul style="list-style-type: none"> • H. Ober to schedule a "life after school" discussion with S.

	<p>discussion that was held at the Fall 2013 Business Meeting. The Board discussed what could be done to assist the Student Chapter in getting information better, members speaking at their chapter meetings, maybe a new liaison under the Education and Information Committee is needed. S. Nagid recommended a professor to talk to the other colleges that we get student scholarship applications for to see if other student chapters could be formed.</p>	<p>Nagid and the UF student chapter.</p> <ul style="list-style-type: none"> • H. Ober to talk to B. Guiliano and Eric Hellgren about increasing advisor involvement with the UF (and other) student chapter.
<p>Program Committee</p>	<p>S. Nagid reported: --2014 Spring Conference will be at Safety Harbor Resort and Spa on April 28th to May 1st. Registration is open, call for papers is posted, 2nd announcement was sent, menu is set, field trips are set, GIS workshop was cancelled, AECOM cannot assist us with program design this year.</p> <p>B. Bolt reported: --She talked to folks about the Spring conference Symposium section and ideas for talks and speakers. --Theme: Helping the public help us with pesky plants and wildlife --Need speakers lined up by March 15th in order to submit for CEUS --She will call her sister to find out how much it will cost to hire her for program layout design work.</p> <p>E. Myers reported: --Plenary session is still in planning and she is talking to various folks about speaking.</p> <p>D. Gawlik reported: --Discussed conservation strategy session. The tool is currently called the "Decision Tool for Conservation Actions"</p> <p><i>March 1, 2014 Update: FLEPPC will provide layout design services.</i></p>	<ul style="list-style-type: none"> • B. Bolt to provide Symposium session speaker lineup to S. Nagid by March 15th. • E. Myers to provide Plenary session speaker lineup to S. Nagid by March 15th. • S. Nagid to confirm with Sherry Williams the DJ is confirmed. • B. Bolt to provide S. Nagid with quote for layout services for program. • S. Nagid to update the conference materials to include the addition of the student poster award. • S. Nagid to provide H. Ober a conference notification for students that includes all the info and incentives.
<p>Website</p>	<p>M. Milleson reported: --New software for website is working with minor drawbacks. --He would like to find someone with photoshop skills to update the top images on the front page. --Conference page and registration is up and running. --Seeing increased website hits probably due to fire training and conference information. --Anyone can be given a password to assist with updating the website. To be discussed further at the</p>	<ul style="list-style-type: none"> • M. Milleson to take down the GIS workshop info from the conference registration page. • H. Ober to discuss with L. Watine the need for someone to assist us with website

	<p>spring conference.</p> <p>--There has been no February species spotlight provided yet. E. Myers requested a short-tailed hawk blurb from Ken Meyer and will request a fox squirrel blurb from Dan Greene. D. Gawlik to provide a purple swamphen blurb for April 2014.</p> <p>--Discussion about ideas to get people to visit the website more than just during the conference time frame.</p> <p>--Discussion about best efficiency with the store in its current form or if something new could be used.</p>	<p>updating.</p> <ul style="list-style-type: none"> • E. Myers to provide species spotlights to M. Milleson.
<p>Old Business</p>	<p><u>Upcoming FLTWS Meetings:</u></p> <p>--Summer 2014 Board meeting will be in Crystal River over 2 days to take advantage of consumptive use research on scallops.</p> <p>--Fall 2014 Business meeting will be at Myakka State Park, possibly September time frame in conjunction with the Society for Range Management.</p> <p>--Winter 2015 Board meeting TBD.</p> <p>--Spring 2015 Conference will be in Tallahassee.</p> <p>--Summer 2015 Board meeting TBD.</p> <p>--Fall 2015 Business meeting TBD.</p> <p>--Winter 2016 Board meeting TBD.</p> <p>--Spring 2016 Conference will be in Jacksonville in conjunction with the GA TWS Chapter (need to discuss with them now).</p> <p>--Orlando, Caribe Royal Hotel is a good location – think about other partners and themed conference for greater attendees.</p> <p>--Options for other joint conferences: Gopher Tortoise Council (for Fall meetings), Audubon state staff meeting (for Fall meetings).</p> <p><u>Program Committee Chair update/costs:</u></p> <p>--S. Nagid stepping down as program committee chair because current employer does not financially support her attending the conferences/meetings or use of work time to do FLTWS work.</p> <p>--E. Myers suggested to comp the meeting registration fees and S. Nagid could stay in a room with someone whose agency does financially support conference attendance.</p> <p>--E. Myers supported those incentives to include any active board member who doesn't have agency/organization financial support and also to consider revising the travel grant incentive to state free registration or one night room.</p> <p>--B. Bolt moved to provide active Board members</p>	<ul style="list-style-type: none"> • E. Myers and S. Nagid to finalize the Fall 2014 dates and logistics. • S. Nagid to create list of potential joint conference partners. • S. Nagid and E. Myers to follow up with a member survey about workshop topics, CEUs, joint conference preference, etc. • Motion approved to provide active Board members and active Committee Chairs, on a case by case basis, free registration for conferences and meetings if they do not have agency or employer financial support. • Motion approved to change the travel grant application language to state "free registration OR one free room night". • E. Myers to follow up with L. Ferry on archiving quote and

	<p>and active Committee Chairs, on a case by case basis, free registration for conferences and meetings if they do not have agency or employer financial support. H. Ober seconded. Motion passed.</p> <p>--P. Delaney moved to change the travel grant application language to state "free registration OR one free room night". K. Booth seconded. Motion passed.</p> <p><u>Archiving:</u></p> <p>--L. Ferry reported via email that she has a friend that can archive our old paper documents. E. Myers supports the archiving process. After some discussion, the Board is also supportive of doing this. A final estimate needs to be provided to E. Myers.</p>	<p>implementation.</p>
<p>New Business</p>	<p><u>2014 Outdoor Events:</u></p> <p>--Pelican Island Festival – March 15th, E. Myers attending</p> <p>--Panther Festival – November 2014, E. Myers attending</p> <p><u>New grant/scholarship request:</u></p> <p>--P. Delaney suggested doing a Courtney Tye Memorial scholarship, grant or award. The Board discussed. P. Delaney moved to rename the graduate scholarship the Courtney Tye Memorial Graduate Scholarship. B. Bolt seconded. Motion passed.</p> <p>--Discussion about other award possibilities and getting more people to nominate – will discuss further at the Spring business meeting.</p>	<ul style="list-style-type: none"> • P. Delaney to put together a slide show of Courtney Tye to show at the Spring Conference during the graduate student scholarship awarding. • P. Delaney will provide H. Ober the name preference for the graduate student scholarship.
<p>Adjourn</p>	<p>Meeting adjourned at 3:05pm.</p>	

Addendum 1. Treasurer's Report

**THE WILDLIFE SOCIETY
FLORIDA CHAPTER
FEBRUARY 13, 2014
TREASURER'S REPORT**

SECTION I. GENERAL SUMMARY

Balance	2/13/14	2/13/13	2/13/12
Bank Account	\$30,956	\$34,260.50	\$26,726.21
Cash Account	\$ 119	\$ 147.23	\$ 118.00
Investments Account	<u>\$29,126</u>	<u>\$23,589.75</u>	<u>\$22,915.13</u>
Overall Total	\$60,201.00	\$57,997.48	\$49,759.34

**SECTION II. SPRING CONFERENCE
April 28- May 1, 2014**

Income: NA

Sponsorships:

Funtime Charters-	fishing trip	(worth \$420)
Mitigation Marketing-	check	\$250
Inwood-	check	\$250
Dupont-	Am EX online	\$750

Expenses:

Safety Harbor Resort & Spa Contract Deposit	\$500
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**SECTION III. FLTWS FALL MEETING
OCTOBER 24-25, 2013**

Income:

Fall Meeting registrations:	\$1,440
Field Trip:	\$120
Meeting:	\$585
Workshop:	\$735

Memberships:	\$80 (1- new prof member, 2 prof renewal, 2 student renewal)
<u>Merchandise Sales:</u>	<u>\$58</u>
Total:	\$1,578

Expenses:

Workshop trainer fee:	\$800.00
Communication workshop books:	\$825.45
Field trip lunch:	\$39.75
Groceries/supplies:	\$296.86
Ice:	\$6.87
Firewood:	\$9.99
<u>DEP Park Service fee-field trip:</u>	<u>\$24.00 (cash)</u>
Total	\$2002.92

NET LOSS **\$446.92**

SECTION IV. FLTWS SPRING CONFERENCE
APRIL 10 – 12, 2013

Income:

Registrations	\$7,412.00 (84 attendees)
Sponsors	\$3,021.00
Field Trip	\$ 140.00
Additional Dinners	\$ 75.00
Silent Auction	\$ 490.00
<u>Raffle</u>	<u>\$ 365.00</u>
Total	\$11,498.00

Expenses:

Hotel	\$4,842.10
Office Depot supplies	\$ 69.99
Field Trip lunches	\$ 100.00
Credit card fees	\$ 379.45
Entertainment	\$ 600.00
<u>Programs</u>	<u>\$ 476.60</u>
Total	\$6,468.14

NET GAIN **\$5,029.86**

Merchandise Sales **\$ 646.50**

SECTION V. PRESCRIBED FIRE TECHNIQUES FOR WILDLIFE
MARCH 18 – 21, 2013

Income:

Registrations	\$ 9,950.00 (42 registered: 29 non-commuters, 13 commuters)
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Expenses:

Manual, student materials, misc.	\$ 2,300.00
Party Caterers	\$ 3,500.00
Stipends for non-agency instructors	\$ 1,100.00
<u>Lodging</u>	<u>\$ 1,300.00</u>
Total	\$ 8,200.00

NET GAIN **\$ 1,750.00**

SECTION VI. PRESCRIBED FIRE TECHNIQUES FOR WILDLIFE
MAY 5 – 8, 2014

Income:

Registrations	\$ 900.00 (6 registered @\$150: X non-commuters, X commuters)
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Expenses:

Manual, student materials, misc.
Party Caterers
Stipends for non-agency instructors
Credit Card Fees

Total

NET GAIN

SECTION VI. OTHER GENERAL BANKING SUMMARY – INCOME & EXPENSES (2/13/13 – 2/13/14)

Income:

Membership Dues	\$ 3,230.00
Merchandise Sales	\$ 2,566.50
Scholarship Sponsorship	\$ 250.00
Gift Received	\$ 300.00

Expenses:

Advertising	\$ 382.00
Affiliate Dues	\$ 100.00
Awards Given	\$ 109.90
Charity	\$ 246.00
<i>(Travel grant, student memberships, TWS conference sponsorship)</i>	
Bank Charge	\$ 19.90
Merchandise Purchased	\$ 1,833.43
Shipping/Postage	\$ 55.10
Outreach	\$ 780.21

Merchant Services Fees	\$ 1,618.98
Web Services	\$ 300.00
Student Presenter Award	\$ 200.00
Student Scholarship	\$ 2,000.00

EVENT MERCHANDISE SALES:

Bear Festival (10/13, Erin Myers, Kristee Booth)	\$412.00
Panther Festival (11/13, Erin Myers)	\$780.00
Pelican Island Wildlife Festival (3/13, Steve Rockwood)	\$730.00
Society for Range Management	\$512.00

WILDLAND FIREFIGHTERS FOUNDATION FUNDRAISER \$4,920.20 donated

USPS	\$6.85
Printing handouts and kid's activity books	\$311.64
Gas Reimbursement to Erin	\$30
Other reimbursement to Erin	\$30
Fl Water& land legacy donation	\$100
Logo table covers	\$382
Bear fest table fee	\$25
Florida Wildlife Federation Membership renewal	\$100
Florida Panther Festival Booth Fee (2013)	\$75
Society for Range Management Registration (Erin +1)	\$700